



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

TUESDAY 13TH JUNE 2017

AT 5.30 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors C. Allen-Jones, S. R. Colella, M. Glass,
J. M. L. A. Griffiths, C.A. Hotham, R. J. Laight, L. C. R. Mallett,
C. J. Spencer, P.L. Thomas, M. Thompson and S. A. Webb

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies for Absence and Named Substitutes
4. Declarations of Interest and Whipping Arrangements

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
5. Cabinet Leader's Work Programme 1st July to 31st October 2017 (to be tabled at the meeting)
6. Overview and Scrutiny Board Work Programme (Pages 1 - 6)
7. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

8. Local Government Act 1972

"RESOLVED: that under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act, as amended, the relevant paragraph of that part, in each case, being as set out below, and that it is in the public interest to do so:-

<u>Item No.</u>	<u>Paragraph(s)</u>
9	4
10	4
11	4

9. Legal & Democratic Services Review - Business Case (Pages 7 - 28)

10. Caretaking and Cleaning Review Business Case (Pages 29 - 62)

11. Parks and Open Spaces Review Business Case (Pages 63 - 114)

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

5th June 2017



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can attend all Council, Cabinet and Committee/Board meetings, except for any part of the meeting when the business would disclose confidential or “exempt” information.
- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council’s Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at www.bromsgrove.gov.uk

OVERVIEW & SCRUTINY BOARD

WORK PROGRAMME

2017/18

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
13/06/17 (Additional meeting)	Legal & Democratic Services Review Business Case	Picked up from the Cabinet Leader's Work Programme 26/04/17
	Caretaking and Cleaning Review Business Case	Picked up from the Cabinet Leader's Work Programme 26/04/17
	Parks and Open spaces Review Business Case	Picked up from the Cabinet Leader's Work Programme 26/04/17
	O&S Board Work Programme	
26/06/17	Planning Backlog Data up to 31/03/17	
	Planning Policy Review Business Case	Picked up from the Cabinet Leader's Work Programme 26/04/17
	Update report in respect of the Council's Economic Priorities	Picked up from Cabinet Leader's Work Programme and following presentation at meeting held on 13/02/16
	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates - Social Media Joint Staff Survey Review of CCTV	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	
	O&S Board Work Programme	
31/07/17	Working Group Updates –	

Agenda Item 6

Date of Meeting	Subject	Additional Information
	Finance & Budget Measures Dashboard	
	Task Group Updates - Social Media Joint Staff Survey Review of CCTV	
	O&S Recommendation Tracker	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
18/09/17	Dolphin Centre – update on the work with displaced Groups.	Follow up from meetings held on 13/2/17 and 27/03/17.
	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates - Social Media Review of CCTV	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
30/10/17	Planning Backlog Data up to 30/09/17	
	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
27/11/17	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
11/12/17	Working Group Updates – Finance & Budget Measures Dashboard	

Agenda Item 6

Date of Meeting	Subject	Additional Information
	Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
15/01/18	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates	
	O&S Recommendation Tracker	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
12/02/18	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
26/03/18	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates	
	Scrutiny of the Crime and Disorder Partnership.	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
23/04/18	Overview & Scrutiny Board Annual Report and Review of the Work of the Board (including the role of the working groups).	
	Working Group Updates – Finance & Budget Measures Dashboard	
	Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	

Updates Received - Monthly

The Council's representative on the Worcestershire Health Overview and Scrutiny Committee (who must be a member of the Overview and Scrutiny Board) provides a verbal update to the Board each month.

The Council's representative on any Joint Scrutiny Task Group's will be expected to provide an update (verbal or written) on the work of that Group at each Board meeting.

The Chairman of any Working Group, Task Group or Short Sharp Review set up by the Board will be expected to provide a written or verbal update in respect of the work being carried out and progress of the investigation by the Group Members.

Reports to be Received by the Board (at its discretion)

Write Off of Debts Report	(last report received 27/06/16)
Sickness Absence Performance - biannually	(last report received 31/10/16)
Making Experiences Count	(last report received 27/06/16)
Summary of Environmental Enforcement	(last report received 08/08/16)
Artrix SLA Annual Report – 19/09/16	

Planning Backlog Data

Received 6 monthly as follows:

31 st March	- to be received at April/May meeting
30 th September	- to be received at October/November meeting

Scrutiny of Crime & Disorder Partnership

The Board must hold at least one meeting at which it considers the scrutiny of Crime and Disorder Partnership.

Areas for further discussion and possible inclusion within the Work Programme carried forward from the 2015/16 Training Event

- Community Transport facilities
- Planning Issues – Particularly enforcement
- Local Plan Development
- Residential developments causing traffic problems
- Social Housing issues

Agenda Item 6

- Lack of affordable social housing for young people
- BDHT addressing issues re sites.
- Youth provision
- Town Centre shops
- Town Centre Regeneration

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:

Our Strategic Purposes for Bromsgrove



Help me to live my life independently

Help me to be financially independent

Keep my place safe & looking good

Help me find somewhere to live in my locality

Provide good things for me to see, do & visit

Help me run a successful business

Support services enable us to deliver our purposes

 **Bromsgrove District Council**
www.bromsgrove.gov.uk

For more information view the Council Plan at:
<http://www.bromsgrove.gov.uk/cms/council-and-democracy/council-plan.aspx>

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of the Local Government Act 1972.

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